

SHOW FACTS

The 28th Annual WoodenBoat Show Mystic Seaport, Mystic, CT June 28-30, 2019



BOOTH EQUIPMENT

Each 10' x 10' tent space includes one 8' high back drape, two 3' high side drapes, one 8' skirted table, two folding chairs and one 7"x44" booth ID sign. Drapery colors are blue and white.

EXHIBIT HALL CARPET

N/A - Outdoor Event

DISCOUNT PRICES

In order to receive the discounted rates listed in this manual, we must receive your order by:
Friday, June 14, 2019. Order online (see page 2) and save the 8% Administrative Fee.

SHOW SCHEDULE:

Exhibitor Move-In:

Wednesday, June 26, 2019 from 5:00pm - 7:30pm

Thursday, June 27, 2019 from 7:30am - 7:30pm

Show Hours:

Friday, June 28, 2019 from 9:00am - 5:00pm

Saturday, June 29, 2019 from 9:00am - 5:00pm

Sunday, June 30, 2019 from 9:00am - 5:00pm

Exhibitor Move-Out:

Sunday, June 30, 2019 at 5:00pm

The WoodenBoat Show, Mystic Seaport, Mystic, CT, June 28-30, 2019



ONLINE ORDERING

The Wooden Boat Show, Mystic Seaport, Mystic, CT, June 28-30, 2019

**Looking for an easier way to place you order?
Tired of faxing or emailing forms?**

Try our fully PCI-Compliant Online Ordering System!

Simply request an online login by emailing info@demersexpo.com
(please specify show name and date). We will then create an
online login and notify you of this via email.

All products and services offered in this Exhibitor Services Kit
are available on our online storefront.

**Using our online storefront saves you an 8% administrative fee!
Orders placed via email or fax will be assessed this fee.**

**Deadline to place online orders: Friday, June 21, 2019.
Floor prices apply after Friday, June 14, 2019.**



CREDIT CARD AUTHORIZATION

To have orders charged to a credit card account, please complete the information requested below and return this form with your order(s). Credit Card orders are subject to credit approval. Event site balances or charges for outstanding labor or miscellaneous items not previously paid will be charged to your credit card account.

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CREDIT CARD: VISA MasterCard AMEX

ACCOUNT NUMBER: _____

EXPIRATION DATE: _____

SECURITY CODE (Visa/ Master Card 3 digit # on back, Amex 4 digit # on front): _____

CARDHOLDER'S NAME: _____

CARDHOLDER'S SIGNATURE: _____ DATE : _____

=====

ADDRESS BELOW MUST MATCH CARDHOLDER'S BILLING ADDRESS

Company Name: _____ Booth #: _____

Card Billing Address: _____ Authorized by: _____

City/State/Zip: _____ Signature: _____

Phone: _____ Fax: _____ Date: _____

Email Address: _____

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CREDIT AND PAYMENT POLICY

The Credit Card Authorization section above must be completed and accompany all credit card orders.
Please notify your company representative of the following:

- All orders must be paid in full and/or credit card authorization (above) be on file with your order(s) before services are rendered.
- There will be no invoicing. Purchase Orders are not a form of payment.
- Payment for orders mailed to Demers in advance can be made by company check, money order or credit card.
- Event site orders can be paid by cash or charged to a credit card.
- International exhibitors must prepay all services in U.S. Currency.
- Items ordered, delivered to booth, then cancelled, will not be refunded.
- Other refund requests will not be considered unless exhibitor makes request of Demers prior to the close of the event.
- Exhibitor is responsible for the cost of repair or replacement if equipment is lost, damaged or stolen while being rented.
- Payment must be received by **Friday, June 14, 2019** for discount pricing to apply.
- Orders received without payment will be assessed a late fee.

By submitting this credit card authorization, you knowingly authorize Demers to charge your credit card for any service rendered under the terms and conditions stated in this Exhibitor Kit. You also knowingly authorize your show-site representative to sign for charges on your behalf.

PAYMENT MUST BE INCLUDED WITH ALL ORDERS



STANDARD FURNISHINGS

Order Online and Save the 8% Administrative Fee

CARPETING				
QTY	Carpet Size	Advance	Floor	Subtotal
	9' x 10' Carpet	134.00	167.00	
	9' x 20' Carpet	237.00	330.00	
	9' x 30' Carpet	357.00	465.00	
	9' x 40' Carpet	443.00	573.00	
<i>Carpet Color:</i> Gray Blue Red Burgundy Emerald Green (Circle Choice)				
SPECIAL CUT CARPETING				
Booth Size: _____ ft. x _____ ft. = _____ sq. ft. x 2.95= _____				
CARPET PADDING				
Booth Size: _____ ft. x _____ ft. = _____ sq. ft. x 1.95= _____				
SKIRTED TABLES				
<i>Skirt Colors:</i> Gray Blue Red Black White Green Burgundy (circle choice)				
QTY	Table Size	Advance	Floor	Subtotal
	2' x 4' x 30" high	83.00	100.00	
	2' x 6' x 30" high	100.00	110.00	
	2' x 8' x 30" high	111.00	120.00	
	2' x 4' x 40" high	99.00	108.00	
	2' x 6' x 40" high	115.00	132.00	
	2' x 8' x 40" high	128.00	153.00	
UNSKIRTED TABLES				
QTY	Table Size	Advance	Floor	Subtotal
	2' x 4' x 30" high	57.00	71.00	
	2' x 6' x 30" high	60.00	75.00	
	2' x 8' x 30" high	72.00	90.00	
	2' x 4' x 40" high	66.00	82.00	
	2' x 6' x 40" high	73.00	91.00	
	2' x 8' x 40" high	80.00	100.00	
WOOD TABLE RISERS				
QTY	Riser Size	Advance	Floor	Subtotal
	4' x 10" Undraped	48.00	59.00	
	6' x 10" Undraped	61.00	70.00	
	4' x 10" Draped	70.00	81.00	
	6' x 10" Draped	81.00	91.00	
Wood Table Riser Colors: <i>Black or White</i> (circle choice)				

CHAIRS				
QTY		Advance	Floor	Subtotal
	Upholstered arm chair	40.00	52.00	
	Black Bar Stool w/ foot rest	52.00	69.00	
	Tubular folding chair	18.00	23.00	
	Upholstered bar stool	100.00	125.00	
	Padded side chair	32.00	41.00	
SPECIAL DRAPERY/SKIRTING				
<i>Drape Colors:</i> Gray Blue Red Black White Green Burgundy (circle choice)				
QTY		Advance	Floor	Subtotal
	8' high drapery <small>Per Linear Foot</small>	6.30	8.40	
	3' high drapery <small>Per Linear Foot</small>	5.80	6.80	
	13'-long table skirting	64.00	79.00	
ACCESSORIES				
QTY		Advance	Floor	Subtotal
	Clothes Tree	64.00	90.00	
	Easel (Tripod Display)	48.00	53.00	
	Garment Rack	79.00	113.00	
	Panelboard	235.00	271.00	
	Pegboard	185.00	259.00	
	Stage (4' x 4' all heights up to 36")	235.00	285.00	
	Stage (4' x 4' w/ carpet & skirt)	235.00	285.00	
	Stanchion Post	53.00	70.00	
	Stanchion Belt	4.50	6.75	
	Waste Basket	14.00	20.00	

- ORDER SUMMARY -

Subtotal:	\$	<input type="text"/>
6.35% Sales Tax:	\$	<input type="text"/>
8% Admin Fee:	\$	<input type="text"/>
Grand Total:	\$	<input type="text"/>

Advance price deadline: Friday, June 14, 2019. Floor prices apply after this date.

All Items are for rental for the duration of the show only. Charges for items ordered, delivered to booth, then canceled, will not be refunded. Other refund requests will not be considered unless Exhibitor makes this request to a Demers Representative prior to the close of the show. Exhibitor is responsible for the cost of repair or replacement if equipment is lost, damaged or stolen while being rented. **Order Online and Save the 8% Administrative Fee!**

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
 860.882.0003 – Fax 860.761.0070 – Email info@demersexpo.com
 www.demersexpo.com



**Demers
Events
& Expo
Services**

MATERIAL HANDLING ORDER FORM

The Wooden Boat Show, Mystic Seaport, Mystic, CT, June 28-30, 2019

Materials can be shipped in advance to the Demers Warehouse only, there is no direct shipping to the Venue. Exhibitor is responsible for making prepaid inbound and outbound shipping arrangements. Collect shipments or shipments billed to Demers will not be accepted. All shipments must be consigned to Demers and all material handling services must be prepaid. Demers Material Handling Services include receiving shipments, providing delivery to booth, storage of empty packing materials, and return of outbound shipments to the loading dock.

ADVANCE SHIPPING ADDRESS
Please use enclosed labels on all pieces

TO: Name of Exhibitor & Booth Number
FOR: The Wooden Boat Show
c/o Demers Exposition Services, Inc.
151A Park Ave
East Hartford, CT 06108

Demers Warehouse will receive shipments and provide up to 30 days storage prior to the event. Loose materials will not be received at Demers Warehouse. Shipments may be received weekdays (excluding holidays) between 8:30am – 3:30pm.
Deadline to receive advance pricing discount: Friday, June 14, 2019
Rate: \$73.00 per cwt (100 lbs.) per shipment; weights are rounded to the next 100 lbs; minimum charge 2 cwt per shipment.
Special Handling: Any material not crated or properly packaged will be subject to a handling fee of 75% of the total drayage charges.
Overtime: not applicable
Late shipments: Items received at the Advance Warehouse after the Deadline Date will not be refused. A late fee of \$20.00 per cwt (\$80.00 minimum) will be charged, plus additional fees if special transportation is required.
Non-payment: Shipments received without a completed Material Handling form and full payment will be assessed a late payment fee of \$20.00 per cwt, \$80.00 minimum.

Outbound Shipments:

- Exhibitors who have freight going outbound after the event must complete a bill of lading at the Demers Service Desk at the Venue.
- All shipping costs must be paid for by the exhibitor with either pre-paid shipping labels or "collect" charge terms.
- At the close of the event, exhibitors can make arrangements with the designated show carrier at the Demers Service Desk to take their shipment(s) at the close of the event for no additional material handling fee if drayage was paid on the inbound.
- Exhibitors can also arrange to use their own carrier. These shipment(s) will return to the Demers warehouse for an additional \$32.00 per cwt (100 lbs) (min. charge is \$64.00 per 2 cwt/200 lbs). Shipments returned to the warehouse can be picked up by Exhibitor's carrier beginning **Wednesday, July 3, 2019** (warehouse hours are 8:30am - 3:30pm). Carriers are **NOT** permitted to ship directly or pick-up shipments at the venue.
- Any freight left on show floor without a DES Bill of Lading will be assessed a minimum 1 hour labor charge, actual charge to be determined.
- Empties may take up to one hour to return at the close of the show

PLEASE COMPLETE THE FOLLOWING :

	CARRIER	# PIECES	SHIPMENT WEIGHT	X RATE per 100 lbs.*	MINIMUM CHARGE/SHIPMENT*	ESTIMATED CHARGES	
SHIPMENT 1			lbs.	\$73.00	\$146.00	\$	
SHIPMENT 2			lbs.	\$73.00	\$146.00	\$	
SHIPMENT 3			lbs.	\$73.00	\$146.00	\$	
SHIPMENT 4			lbs.	\$73.00	\$146.00	\$	
LATE SHIPMENT(s) to DES Warehouse				\$20.00	\$80.00 Minium Charge	\$	
						6.35% Service Fee	\$
						8.00% Admin Fee	\$
TOTAL ESTIMATED CHARGES							\$

PAYMENT ENCLOSED:

Company Check
 Credit Card Authorization
 Money Order

Total due must be paid before material handling services are provided.

Order Online and Save the 8% Administrative Fee

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

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SHIPPING LABELS ADVANCE

Copy and use this label for Advanced Shipment to warehouse on or before **June 14, 2019.**

The WoodenBoat Show, Mystic Seaport, Mystic, CT, June 28-30, 2019

RUSH!

**DES
FREIGHT**

TO:

EXHIBITING COMPANY Please write exhibiting companies name in this box

The WoodenBoat Show

BOOTH NUMBER(s) Please write Booth # in this box if you know it at time of shipment

**c/o Demers Exposition Services, Inc.
151A Park Ave
East Hartford, CT 06108**

Carrier _____

Number _____ of _____ pieces



LIABILITY AND INSURANCE BULLETIN

The Wooden Boat Show, Mystic Seaport, Mystic, CT, June 28-30, 2019

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for damage to uncrated materials, improperly packed materials, or concealed damage.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, theft or disappearance of exhibitor's material after same have been delivered to exhibitor's booth.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitor's booth for reloading after the event. Bills of lading covering outgoing shipments which are furnished to DEMERS EXPOSITION SERVICES, INC. by exhibitors will be checked at the time of our actual pick-up from exhibitor's booth and corrections made where discrepancies occur.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any causes beyond its control.

DEMERS EXPOSITION SERVICES, INC.'s liability shall be limited to physical loss or damage to the specific article which is lost or damaged, and in any event, DEMERS EXPOSITION SERVICES, INC.'s liability shall be limited to \$0.30 per pound.

DEMERS EXPOSITION SERVICES, INC. shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs which may result from any loss or damage to an exhibitor's materials which may make it impossible to exhibit same.

The consignment or delivery of a shipment to DEMERS EXPOSITION SERVICES, INC. by an exhibitor, or by any other shipper on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipment) of the terms and conditions set forth in this bulletin.

EXHIBITORS REQUIRING ADDITIONAL INSURANCE COVERAGE SHOULD ARRANGE TO PLACE SAME THROUGH THEIR AGENT OR BROKER.

